



EMAIL

To: Chairs and Academic Directors
From: Professor Karen L. McCrindle, Associate Dean Teaching & Learning and Director CTL
Date: 14 March 2020
Re: **Assistance from CTL**

Dear colleagues,

I hope that you, and instructors in your unit, have had a chance to review the information contained within the Academic Continuity section of the SharePoint that was sent out yesterday evening from the OVPD. I want to emphasize that CTL is here to assist faculty and students during these trying times.

Please note that there are two options for online teaching – Blackboard Collaborate and SnagIt. Courses already registered for the WebOption will continue but with all students viewing the course online and possible scheduling changes. We are hoping to scale up to include other courses, but it will not be feasible to offer the WebOption to all instructors. We are currently checking into videographer availability and IITS has also offered its videographers to help us ramp up the service. We do have concerns, however, as some student videographers may be unwilling to come to campus. For that reason, we will have to identify which instructors are most in need of the WebOption service.

We understand that many instructors will require guidance as they put their course online and modify assignments and tests. They are welcome to contact quercus@utsc.utoronto.ca for email assistance from an educational technologist, or ctl@utsc.utoronto.ca to book a consultation with either an educational technologist or developer. The team is swamped with requests, but they are working overtime to accommodate as many as possible as quickly as possible. More general inquiries may be sent to me.

Some CTL student programming will continue with consultations and tutorials being held online. The CTL website has been updated for students in this regard and that is the best place to direct them.

Please continue to check the SharePoint regularly as information will be updated on an ongoing basis.

Best,
Karen

Karen L. McCrindle, Ph.D.